

Climate, Homes and Economy - Directorate risk register.

Risk Title *	Description of Risk	Directorate	Current Risk Matrix	Risk - Latest Note
CH&E 001 - Cost of living crisis on CH&E	The current cost of living crisis continues to present risks which could impact on the Directorate in multiple ways, whether from the perspective of residents, services, businesses or partners. All of these could ultimately affect the overall cohesion and stability of the Borough. There is a risk of tenants/ leaseholders struggling to pay their rent/service charges/ heat charges. There could also be increased pressures on private rented sector tenants which could see increased demands on LBH services such as Housing Advice and adult social care teams. This would strain resources and possibly affect the quality of service delivery. This may also create an impact and ripple effect through to key partners such as housing associations, charities and independent sector organisations. Risks are also posed to Registered Provider (housing association) residents on heat networks as it is not clear how it will be covered by cap. Residents are covered within the cap for electricity but not for their heat charges but these charges currently are significantly lower than the capped gas rate. Civil unrest and increased crime within the Borough is also a possibility, and could challenge the Council's resources to deal with it. Residents employed by local businesses/SMEs may be at higher risk of reduced working hours and reduced hours contracts and/or redundancy if local businesses are struggling.	Climate, Homes and Economy.	Impact	 NEW - January 2023 - There is an overarching Corporate risk on the cost of living crisis, but this version focuses specifically on the challenges concerning the Climate, Homes and Economy Directorate. The impacts here are particularly severe within the Homes and Economy divisions. So many other related/sub risks could also be fitted into the description from the perspective of the CHE Directorate. Problems for residents in the Borough will result in an increased demand for advice, health and care interventions. There is also likely to be an increased demand/enquiries into the Area Regeneration and Economic Development Service for business support and advice. There could also be opposition to low carbon energy systems in new build and retrofit, which can be more expensive to operate. In the longer term, this environment may make it more difficult to increase charges to social housing tenants on heat networks which are currently well below market rate. There will be a wider economic impact if businesses close i.e higher unemployment, less

There is a strong likelihood of Increased Rent Arrears for the Council and an impact on the ability to increase rents. Also in a time of cutbacks and impending recession there is likely to be reduced commercial waste income, and reduced parking income if people stop using cars due to fuel cost concerns. Increased risk of damp and mould if people do not heat their homes. Again, obligations could fall back on the Council, placing more pressure on resources and service delivery outcomes. <u>Rent Increase and Inflation Briefing</u>	spend in borough, loss of business rates receipts etc. Increased risk of poor mental health in local business owners/staff employed by SMEs. The financial pressures of this crisis are unfolding and evolving on a daily basis, and will continue to pose increasing pressures on services within this Directorate.
Risks increase of businesses being unable to pay bills, or losing premises (due to rent pressures), reduced trading hours, cutting staff (likely to be local residents), going out of business etc. Business may be unable to plan for the future, scaling back growth or expansion plans. This will all prove very damaging to the local economy.	

Control Title	Control Description	Responsible Officer	Service Manager	Due Date	Control - Latest Note
CH&E 001a Support for residents	Clear information and advice for private sector housing tenants and landlords on LBH website. Specific messaging through the Landlord Forum. Set up a new PRS Tenant Forum for information and feedback. Potential for warm hubs in community halls. Energy Price Cap v Cost of Heat (overview of the CAP, the current charges for heat and how the Council energy purchasing affects heat and compares it with the CAP).	Rickardo Hyatt	Steve Waddington	Ongoing	January 2023 These are a new range of controls being developed to tackle this assortment of financial problems. Responsibility for these lies amongst the various divisions of Climate, Homes and Economy. Clearly this risk spreads across the whole Council, but these actions focus on what lies under the CHE's control. March 2023 Residents living in council owned block on heat networks will see significant increases in cost for 2023/24. Heat charges have not increased for a number of years but given the increase in energy costs the council is having to pass these onto residents. To ease the impact of the rise it has been agreed to phase the increase over 2 years, 85% in 2023/24 and then 15% in 2024/25 The shortfall as a result of the phasing will not be recovered.

CH&E 001b Business Support	Support for businesses being rolled out by the Economic Development team with information set out and being updated on the LBH website and Hackney Business Network webpage: <u>https://hackney.gov.uk/support-for-business#cost</u>	Rickardo Hyatt / Stephen Haynes	Suzanne Johnson	Ongoing	January 2023: Existing business forums and groups (e.g. pubwatch meetings, Stoke Newington Business Association, Hackney Wick Cultural Interest Group etc) are being utilised to provide advice and support to businesses.
	https://www.hackneybusinessnetwork.co.uk/here-to-heIpThe Council's business support grant programme is currently live and being delivered (not specifically related to the cost of living crisis but providing financial support to some local business currently).Virtual business forums were arranged in Winter 2022 (5th December forum arranged) offering businesses targeted advice and support on how to cope with the cost of living crisis.The Love Hackney, Shop Local campaign is also being rolled out encouraging people to shop and spend locally.Discussions are being arranged with the East End Trades Guild and Federation of Small Businesses to				The Council will receive £440k of UK Shared Prosperity Funding (UKSPF) for Supporting Local Businesses. Proposals on how this will be spent to support businesses have been agreed in LBH and submitted to the GLA. £60k of this funding will be spent in 2022/23 but the rest will be spent in 2023/24 and 2024/25 in accordance with the profile of funding spend per year stipulated by the GLA. More details are in the following UKSPF briefing note: https://docs.google.com/document/d/1gFHERYz bui6gANgZxegR4FZuhbpUoDaONfCYheUDAW4/e dit
	rolled out encouraging people to shop and spend locally. Discussions are being arranged with the East End				bui6qANgZxeqR4FZuhbpUoDa

ECONOMY, REGENERATION AND NEW HOMES (ERNH)

Risk Title	Description of Risk	Directorate	Current Risk Matrix	Risk - Latest Note
CH&E ERNH 001 Employment, Skills and Adult Learning- External risks	Local/regional employers are increasingly demanding around skills levels of employees, this is related to pressures on improving productivity and decreased investment in workplace training. The increased divergence of skill levels of Hackney residents may result in a lack of access to opportunity for certain cohorts. This is compounded by ongoing cuts to Further Education and Adult and Community Learning budgets.	ERNH	Triver and the second s	Risk reviewed January 2023

Control Title	Control Description	Responsible Officer	Service Manager	Due Date	Control - Latest Note
CH&E ERNH 001a Employment & Skills - External risks	 Meeting inclusive economy related training and green skills priorities - Organisational capacity of Functional Skills & Vocational team will limit progress on delivering against key local priorities. Funding for proposed vocation green skills officer is yet to be confirmed in order to proceed with delivery against the green manifesto commitment without a further review of the team structure. Ofsted - Meeting Ofsted standards as part of continuous quality improvement process. The previous Ofsted inspection took place in 2018, which brings the service in scope for an inspection in 2023. The service is currently self-assessing as a grade 3 - requires improvement. There is a Quality Improvement Plan in place which details specific measures required to address areas for development which are monitored on an ongoing basis. Hackney Apprenticeship Levy Transfer & Network - The economic situation / cost of living crisis has made it more difficult for employers and maintained schools to commit to taking on apprenticeships. Levy Transfer is supported for new hires paid at NLW (£9.50 as a minimum) and a Hackney link (Resident or Educated) exists. Maintained schools should take on new apprentices to bridge recruitment gaps. Failure to increase support for external business and Schools to employ new apprentices increases the risk of expired funds being returned to HMRC. Supported Internships - Placements quality and delivery risks 	Stephen Haynes	Dujon Harvey	Ongoing	January 2023 - control updated.

Risk Title	Description of Risk	Directorate	Current Risk Matrix	Risk - Latest Note
CH&E ERNH 002 LLDC Transition Risk	Since the start of the transition process amongst Growth Boroughs in 2020, the GBP (Growth Borough Partnership) have made good progress in re-aligning the relationship with London Legacy Development Corporation (LLDC) from stakeholder to partner. An MoU was recently signed between the GBP, LLDC and the GLA to set out what the organisations have agreed to date and how they will work on transition in the coming years. The risks concerning transition are split between those focused on LLDC and those associated with the Growth Borough Partnership (GBP).	ERNH	Tik eihood	Control reviewed January 2023. Risks are currently high in relation to resources and budget.

 LLDC LLDC have not yet released their financial plan for transition and resource requirement for the resset MDC post 2025. There is a risk that Boroughs are asked to contribute. No information on the reset board or commercial subsidiary has been provided yet. This could impact the future of the park as the commercial subsidiary is likely to control assets and their future income, which would be a risk to delivery of Boroughs' inclusive economy aspirations. Lack of sustainable long-term funding associated with current LLDC inclusive economy programmes. GBP The Growth Borough Partnership Manager will soon leave the Council and there is no budget agreed for the continuation of this role post May 2023 (when the current 2 year fixed term contract comes to an end). Discussions are underway with all GBP members to agreed funding for a two year extension to the post until May 2025 as without this role there is a risk that transition will stall and key areas of work won't be managed. In the interim a short term secondment/FTC within LBH is being advertised up to May 2023. LBH will allo need to agree additional budget internally to continue to fund our role in transition. Lack of available resources within boroughs to develop and deliver inclusive economy programmes - agreed as a key priority for reset MDC; Discussions are underway with GBP members and the LLDC on how to manage this risk, there is the potential for an additional officer resource to work between the LLDC and GBP to do this but this will require resources. Change of leadership within boroughs could alter the current relationship. Scale of work involved in the transfer of planning powers back to the borough including sevenance and approvals (transfer of planning powers back to the boroughs requires a GLA Mayoral Decision and approval by all the boroughs Cabinets by the end of 2023), IT, resources etc.
 requirement for the reset MDC post 2025. There is a risk that Boroughs are asked to contribute. No information on the reset board or commercial subsidiary has been provided yet. This could impact the future of the park as the commercial subsidiary is likely to control assets and their future income, which would be a risk to delivery of Boroughs' inclusive economy aspirations. Lack of sustainable long-term funding associated with current LLDC inclusive economy programmes. GBP The Growth Borough Partnership Manager will soon leave the Council and there is no budget agreed for the continuation of this role post May 2023 (when the current 2 year fixed term contract comes to an end). Discussions are underway with all GBP members to agreed funding for a two year extension to the post until May 2025 as without this role there is a risk that transition will stall and key areas of work won't be managed. In the interim a short term secondment/FTC within LBH is being advertised up to fund our ole in transition. Lack of available resources within boroughs to develop and deliver inclusive economy gramemes - agreed as a key priority for reset MDC; Discussions are underway with GBP members and deticon of how to manage this risk, there is the potential for an additional officer resource to work between the LLDC an GBP to do this but this will require resources. Change of leadership within boroughs could alter the current relationship. Scale of work involved in the transfer of planning powers back to the borough requires a GLA Mayoral Decision and approvable yall the

Control Title	Control Description	Responsible Officer	Service Manager	Due Date	Control - Latest Note
CH&E ERNH 002a LLDC Transition Risk	 Risks associated with LLDC are centred around the need for information to be shared between themselves and the GBP. Steps taken to ensure this are: Recording instances of where information requested has not been provided. Discussing with LLDC colleagues at the formal BTG regarding these issues. If requests are still not provided then the issue is escalated 	Stephen Haynes/ Suzanne Johnson	Michael Toyer		Control reviewed January 2023. Risks are currently high in relation to

 to a political level, where formal representations are made via the GBP to the Chief Exec of LLDC. Informal meetings between officers have also been organised to ensure that dialogue can be achieved prior to escalating issues. A notable success of this is LLDC now sharing transition related papers prior to other parties so that we can steer on particular 		resources and budget.
 issues. For risks associated with the BTG, the following controls have been devised:- Ensuring that any potential changes in leadership have been highlighted so that existing GBP members can provide a steer to new members. A review of the GBP has been completed and the review paper has been distributed to the GBP members for review and approval of actions going forward to successfully manage and govern the programme. 		

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CH&E ERNH 005 Building Safety (DPO 03, 05 ERP&HSP 12, HS&P 06)	New building safety legislation places additional responsibilities on services and will have a significant impact on the design, specification, cost and timescale for new homes delivered by the Council. This creates additional pressures to enforce fire safety measures in the private rented sector, as well as ensuring the 'golden thread' of building information is passed from Regeneration to Housing Services for new council homes.This will require additional officer training	CHE	Chellhood	Control reviewed January 2023 This continues to be a risk with emerging legislation yet to be fully embedded into working practices.

Control Title	Control Description	Responsible Officer	Service Manager	Due Date	Control - Latest Note
CH&E ERNH 005a Building Safety	Establishing a Hackney New Build standardised brief and building information/quality assurance systems. Incorporating Fire Safety Strategies and guidance issued by the central government. Clerk of Works employed as part of ongoing governance.	Stephen Haynes/Chris Trowell/James Goddard	Diana Hall Rachel Bagenal	Ongoing	Utilising BIM as 'Golden Thread' of information from Regeneration through to Housing Services. Futureproof buildings: modifying mid-design or re-briefing early stage projects to meet requirements. Revise specifications: V5 spec included early Grenfell

	findings, V6 includes complete recommendations. Quality: Only brick facades, cladding issues generally avoided. Key stakeholder engagement including DLUHC and GLA.
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Risk Title	Description of Risk	Directorate	Current Risk Matrix	Risk - Latest Note
CH&E ERNH 006 Recruitment and Retention (AR02, DPO 12&20, ERP/HSP 06, HS&P 04, PSH 09)	If the Regeneration function is unable to recruit and retain sufficient appropriately skilled staff this will adversely affect the delivery of new affordable housing, as well as area regeneration and economic development in the borough. This will also compromise our ability to deliver key strategic policy objectives and improve the quality of the private rented sector.	Climate, Homes and Economy	The film of the fi	Risk reviewed January 2023 This continues to be a risk until the Regeneration Service Review has completed and a new structure put in place for new homes delivery.

Control Title	Control Description	Responsible Officer	Service Manager	Due Date	Control - Latest Note
CH&E ERNH 006a Recruitment and Retention	HR specialist recruited to support Regeneration's recruitment and retention. Inhouse development programme for staff to develop greater leadership skills and technical knowledge. Regeneration Service Review undertaken by Campbell Tickell, and recommendations being followed up.	Stephen Haynes/Chris Trowell/James Goddard	Diana Hall	Ongoing	HR/OD specialist role is currently vacant and will need to be recruited, therefore the in house development programme is on hold. Final DPR for the ERNH service review was published on 18/11/22, and new senior management posts due to be appointed in Dec 22. Individual service area reviews will then commence, and fixed term contracts will be extended in the meantime. Inner Circle Consulting has provided additional recommendations on new homes delivery.

Risk Title	Description of Risk	Directorate	Current Risk Matrix	Risk - Latest Note
CH&E ERNH 007 Covid impacts on regeneration.	Long term and wider impacts of Covid 19 may mean that we need to change what and how we deliver in terms of future regeneration projects, for example to accommodate shifts in the function and use of workspaces, as well as demographic and lifestyle changes in the local population. Increased build costs may also reduce our ability to deliver new homes.	Climate, Homes and Economy	Crikelihood	Control reviewed January 2023 This continues to be a risk as we follow government guidelines.

Control Title	Control Description	Responsible Officer	Service Manager	Due Date	Control - Latest Note
CH&E ERNH 007a Covid (AR 05, HS&P 01)	Continued business engagement helps to understand business concerns and respond to these. Adapting existing programmes to respond to changing priorities. Programmes at the feasibility stage will explore broader questions about the function of high streets, how we travel to work and what our work spaces look like. Adapting existing programmes to respond to changing priorities. Programmes at feasibility stage will explore broader questions about the function of the house building/affordable housing sector in Hackney. Uncertainty and impact on supply chain (both labour and materials) resulting in higher tenders than estimated leading to unviability.	Stephen Haynes/Chris Trowell/James Goddard/Suzanne Johnson	Jane Havemann Rachel Bagenal	Ongoing	January 2023 - Area Regeneration Managers to engage stakeholders at design development stage to ensure projects meet future needs and changing priorities. To review and re-evaluate project deliverables throughout the process. Continued engagement helps to understand real time business concerns, adapting programmes to respond to changing priorities.

Risk Title	Description of Risk	Directorate	Current Risk Matrix	Risk - Latest Note
CH&E ERNH 008 Funding and Financial Viability (AR 01, DPO 23 ERP/HSP 02, 13 & 15, WD 01 & 02)	If stagnant/falling house prices continue to be compounded by increasing build costs due to labour/materials shortages following Covid/Brexit, this will have a significant impact on the financial viability of the Council's house building programmes and the quantum of new affordable homes that can be delivered. These adverse market factors may also result in reduced external funding for area regeneration projects.	ERNH	Trivent and the second	Risk reviewed January 2023 This continues to be a risk with falling house prices and increased build costs.

Control Title	Control Description	Responsible Officer	Service Manager	Due Date	Control - Latest Note
CH&E ERNH 008a Funding and Financial Viability	Planning and delivering projects in phases. Considering options/scenarios for delivery which include a scenario with a reduced scope. Improving the quality of bid submissions. Homes could be rented (as a build to rent, market rent product) with an option for some to be rented out at Hackney Living Rent if viable. The legal agreement for Woodberry Down provides for the Council and its partners to work together to address viability on each phase, and it provides for mechanisms (e.g. the use of overage, tenure mix, mix of uses) to address challenges to viability.	Stephen Haynes /Suzanne Johnson	Jane Havemann Rachel Bagenal	Ongoing	New economic development function and changes to team revenue budget will help develop the evidence base to improve quality of external grant bid submissions. Ongoing monitoring of the housing market and impact of Brexit on supply chains (labour and materials). Overage is now being generated from Phase 2 of Woodberry Down, and will enable Phase 4 to be delivered.

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CH&E ERNH 009 Damp and Mould	The potential extent and prevalence of damp and mould throughout the housing stock in Hackney, private and socially rented, in terms of risk to residents and to building fabric. Damp and mould constitutes a wide range of risk from threat to life to minor effect and intervention. Different landlords, residents and stock typology will require different treatment and responses. Underlying data is fragmented and with gaps in key areas. A timely response to any problems here will be critical to the Council's reputation.	Climate, Homes and the Economy	pool to the second seco	New risk escalated December 2022 Likely to remain a medium to long term risk.

Control Title	Control Description	Responsible Officer	Service Manager	Due Date	Control - Latest Note
CH&E ERNH 009a Damp and Mould	An initial Hackney Damp and Mould Plan is being developed for early in 2023. The plan is designed to cover all tenures in Hackney. Work is ongoing.	Stephen Haynes/Steve Waddington	Heads of Service	Ongoing	Letter to Secretary of State sent on 30 November 2022 outlining initial damp and mould response from Hackney. March 2023 Responses sent to SoS and the Social Housing Regulator Dec 22 / Jan 23. Work is ongoing on developing the action plan, for LBH Stock a new leaks policy has been introduced which will see all reports of leaks prioritised and responded to by the end of the following working day. All reports of damp and mould will be inspected rather than sent to a painter to treat the mould so that the route cause can be identified. To help respond to the significant increase in legal disrepair claims, often which are damp related, a new Alternative Disputes

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NH 001 Customers Services Satisfaction INTERNAL RISK FUTURE RISK	 Failure to deliver good customer service either through poor performance by staff or as ageing assets, facilities or infrastructure deteriorates. This will impact negatively on service delivery and the overall satisfaction of stakeholders. Possible consequences could be Reputational damage Negligence and liability claims Increase in number of complaints Poor service performance against KPI measures Deterioration in staff morale Increase in compensation claims from dissatisfied customers Litigation Failure to meet our statutory responsibilities 	Climate, Homes and Economy	poouties in the second	impact on the counce ICT development ha expected. In some a to work on and in ot a Minimum Viable Pr integrated system w morale, our ability to meet KPIs. Until recently, the im key contributor to th increase in disrepair Regulator is investig breach of the consur Regulator found w As we enter the reco pandemic and the cy focus on improving o management confer- excellence in custom and how we can ach	s not progressed at the pace reas we have no ICT platform hers it can only be classed as oduct (MVP). Lack of an ill negatively impact on staff o deliver effective services and npact of the pandemic was a le backlog of repairs and issues. The Housing ating whether the Council is in mer standards. (Nov 22 - re were not in breach) overy phase from the vberattack there is a renewed customer service. A recent ence theme was about ner focused service delivery ieve that given where we is work has been incorporated
Control Title	Control Description	Responsible Officer	Service Manager	Due Date	Control - Latest Note
NH 001a Maintaining assets	Service Managers actively maintain assets and ensure that maintenance of buildings and infrastructure is undertaken through	Rickardo Hyatt	Directors	30 June 2023	January 2023 - Delays in the procurement of framework contractors to

	 Asset management plans Capital investment plans and new facility provision being progressed Regular monitoring of the buildings and sites (including sonic testing of the play equipment) Planned preventative maintenance programme which informs the Councils capital strategy Regular maintenance undertaken by partners / contractors per contract obligations Proactive / planned approach to Planned Preventative Maintenance in partnership with Property Management colleagues. 				undertake improvement works will impact on the condition of the stock and result in increased complaints and customer dissatisfaction.
NH 001b Staff performance	Robust Performance management framework in place to monitor service performance. Services are managed as part of the Council's performance management framework through the Directorate Leadership Team, divisional and operational management teams and supervision. There is a regular reporting framework to highlight areas of underperformance with follow-up management action taken as required. There are also a range of Quality Assurance systems in place to ensure service standards are monitored and maintained. Relevant policies and procedures include: Customer Management Framework Regular reviews of performance data Robust systems in place to manage performance in gas servicing & complaints Monthly Service Improvement Groups Robust Challenge of under performance & staff Use of Housemark and other benchmarking clubs Regular check ins -this will be measured in the employee survey Materials and installations are specified to meet relevant standards Monitoring of workmanship by DLO and contractors Procedures in place & regular audits carried out with trails in place Customer satisfaction surveys in place 	Rickardo Hyatt	Directors	30 June 2023	January 2023 - DLT reviews service performance quarterly and initiates management actions to improve performance. In response to the staff survey DLT are developing action plans to respond to the issues raised by staff.

Risk Title	Description of Risk	Directorate	Current Risk Matrix	Risk - Latest Note
SRCR 0039 Climate Change / Climate Emergency EXTERNAL RISK CURRENT & FUTURE RISK	The Council fails to meet its own commitments to take constructive steps to tackle the climate emergency. The expectation of change required (conducting extensive work on decarbonisation) may not be matched by the available capital. This could be as a result of overly ambitious targets, a lack of overall awareness or 'buy in' to the concept or a lack of resources to proactively bring about change. Without a coordinated response, the task will be more difficult. Failure to achieve positive change would have reputational impacts but most importantly would contribute negatively to the continued emergency in climate matters, both within our local community and the world at large. With the likelihood of even more ambitious targets set by the Environment Bill 2021, this risk will continue to grow and increase in importance.	Climate, Homes and Economy leading (but applying to all Directorates)	poular Impact	 March 2023 The impact is categorised as 5, as despite having our net zero targets, which are clear, the consequences of not achieving them (both operationally and reputationally) would be severe. The likelihood remains at level 3. The Climate Action Plan (CAP) is yet to be approved, scheduled for May 2023. The Council's actions for the next three years are set out in the Implementation Plan and this will go to Full Council in July. There is still a significant amount of cross organisational work to be undertaken to embed climate action, and whilst the funding and resourcing strategy identifies those actions that have planned spend, and those that have a sound business case, funding for decarbonisation on some other more ambitious actions remains a key issue. In light of the clear evidence of climate change only progressing ever more rapidly, along with time moving closer towards the 2040 target (2030 for net zero across key functions), it seemed reasonable to raise the likelihood from a 2 to a 3 at the end of last year (the score remains the same a few months into 2023) - the impact necessarily remains at the maximum score. The CAP provides the strategic framework to work through a number of key issues and challenges, utilising recently completed evidence assessments to underpin a more strategic approach for future delivery and integrate better with external stakeholders. The plan is for everyone - and, through our consultation and the ongoing actions in the plan, the CAP intention is that we want to make sure that everyone knows how they can influence and benefit from a greener Hackney. The CAP is set out under five key themes - consumption, buildings, transport, adaptation and environmental quality - it sets out how residents, businesses and institutions, community groups and organisations and the Council's draft three year Implementation Plan (IP) that sets out the key actions that the Council will progress in the period of the CAP, considering where the Council w

				 commitments, detailed service delivery plans for the specific projects will sit underneath Further, whilst the Council's own emissions only contribute to 5% of the Borough's emissions. However, the Council must continue to lead by example, and is therefore rejoining the UK100 network of Councils, committing us to reaching net zero emissions by 2030 across key functions. The Council's ability to deliver capital and resource intensive actions within the implementation plan is largely contingent on the impact of recent economic shocks in the UK and beyond. These are likely to have a bearing on the capacity of the Council to deliver our climate responses in the short and medium term; particularly if there is a reinvigorated period of public sector austerity. 		
Control Title	Control Description	Lead Responsible Officer(s)	Service Manager	Due Date	Control - Latest Note	
SRCR 0039a Councillors have approved motion committing to a series of actions	Council commitment: - To tell the truth about the climate emergency we face, and pursue its declaration of a climate emergency with the utmost seriousness and urgency. - Pledge to do everything within the Council's power to deliver against the stretching targets set by the IPCC'S October 2018 1.50C Report, across the local authority's full range of functions, including a 45% reduction in emissions against 2010 levels by 2030 and net zero emissions by 2040, and seeking opportunities to make a greater contribution. - Call on the UK Government to provide powers and resources to make the 2030 and 2040 targets possible. - Actively campaign to change national policy where failure to tackle the challenge of heating our homes without fossil fuels, fossil fuel subsidies, insufficient carbon taxation, road-building, and airports expansion, for example, has actively undermined decarbonisation and promoted unsustainable growth. - Support the campaign to create a just transition for workers and users and be part of the creation nationally of a million public sector climate jobs with particular reference to extending sustainable	Mark Carroll; Ian Williams; Jacqui Burke; Helen Woodland; Rickardo Hyatt	Aled Richards	Ongoing	March 2023 -these are ongoing commitments but essential to adhere to in order to comply with ambitious targets. The Council are resolved to follow this. From a political level, these actions are being strongly supported by Members. An annual report on the progress on decarbonisation was considered by Council in July. The CAP is scheduled to be approved in May 2023, having been out for consultation for the previous six months.	

	accessible and integrated public transport, retrofitting housing stock, energy democracy, heating and cooling from renewable energy and eco build, food and waste. - Involve, support and enable residents, businesses and community groups to accelerate the shift to a zero carbon world, working closely with them to establish and implement successful policies, approaches and technologies that reduce emissions across our economy while also improving the health and wellbeing of our citizens. - Produce an annual update to Full Council on the progress made against the Council's decarbonisation commitments, and conduct an annual Citizens Assembly comprised of a representative group of local residents to allow for effective public scrutiny the Council's progress and to explore solutions to the challenges posed by global warming. - Work with other local governments (both within the UK and internationally) to determine and implement best practice methods to limit Global Warming to less			
SRCR 0039b Hackney Light and Power.	 Hackney Light and Power has been created to support the Council to meet declared target and become zero-net carbon borough by 2040. HLP is an energy services arm of the Council which is still looking at options for operating as a separate entity. To maximise carbon emission reduction the energy services arm will: deliver the Green Homes Program – the first borough wide thermal efficiency housing program in London support the installation of innovating renewable heating measure support the rolling out of electric vehicle charging points supply the grid with green energy reduce fuel poverty improve residents' health and well being promote an inclusive economy and contribute to the nationwide green agenda help make Hackney a sustainable, green borough 	Corporate Directors	Ongoing	Hackney Light and Power was officially unveiled as a publicly-owned energy services arm of the Council on November 1st (2019). From the off, the primary objective of the energy arm is to help deliver the ambitious decarbonisation pledges included in its climate emergency motion. At the launch of this, HLP confirmed it had already delivered 50% renewable electricity for the Council and many local schools' needs on 1 April, and would switch to 100% in 2020. The clear aim was to establish a publicly-owned clean energy company that will turn Hackney into a renewables power station; rapidly decarbonising the Council fleet of vehicles and addressing land transport sector emissions and decarbonising the built environment through changes to the planning system. The Council is investing extensively in green infrastructure to derive a wide variety of environmental benefits, from cooler streets

					to enhanced biodiversity; creating a model for drastically limiting the use of petrochemical plastics; and investing heavily in waste service to reduce resource consumption and increase recycling.
SRCR 0039c Communicati on	Communication is key, with the Council getting the correct message out both internally and externally	Mark Carroll; Ian Williams; Jacqui Burke; Helen Woodland; Rickardo Hyatt	Comms		March 2023 - There has already been lots of coverage in local papers and online about Hackney's progress. During the pandemic, there was the opportunity to close roads and convert more space for cyclists and pedestrians. There has also been an increase in school streets and lower traffic neighbourhoods.
SRCR 0039d Cross Council involvement at all levels	Across all Divisions / services, any service plans or overall strategic documents need to pick up on this ongoing challenge and commitment. Any new projects / directives / initiatives need to consider climate change and our approach to it, in determining how to carry out work. Evidence of this happened can be seen within the Fleet services and the ongoing work with the NLWA.	Mark Carroll; Ian Williams; Jacqui Burke; Helen Woodland; Rickardo Hyatt	Aled Richards	Ongoing	March 2023 - This will become embedded as part of standard processes in the future. The Environmental Sustainability Board is meeting regularly to support the Council's approach here.
SRCR 0039e North London Waste Authority (NLWA) Partnership		Mark Carroll; Ian Williams; Jacqui Burke; Helen Woodland; Rickardo Hyatt	Aled Richards; Sam Kirk	Ongoing	March 2023 - control in place and ongoing, and Lead Member for Environment and Transport now the Vice Chair of NLWA.

	 which ensures the Borough is directly involved in the leadership of the partnership. NLWA, with the boroughs, is undertaking a piece of work to produce a best estimated long term levy tonnage forecast, to establish likely levy costs for boroughs. Officers will review the current recycling service to ensure that it provides the best solution on the basis of technical, economic, environmental and practical factors Hackney's partners in NLWA (Barnet, Camden, Enfield, Hackney, Haringey, Islington and Waltham Forest) work together to deliver services for over two million residents that live in the NLWA area. NLWA is responsible for helping the seven north London boroughs dispose of the 850,000 tonnes of waste they collect every year. 				
SRCR 0039f Restricting residual waste	 In May 2020 Cabinet agreed to introduce fortnightly collections for residual waste for Hackney street properties. The drivers for this are not only to improve recycling performance and reduce the amount of residual waste being incinerated. This will help insulate the Council against the expected rise in residual waste disposal costs in the medium to long term. Further, and most importantly, by structurally reducing the amount of black bag waste sent for incineration we can eliminate the associated carbon dioxide emissions, reducing the carbon intensity of Hackney's waste system. Residual waste restriction will play an important role in helping the Council achieve the highly ambitious decarbonisation targets set out in the climate emergency motion passed at Full Council, June 2019. The expected outcomes of introducing fortnightly collections of residual waste being incinerated against current levels by 2022, which is a 21% reduction of waste per household; 	Mark Carroll; Ian Williams; Jacqui Burke; Helen Woodland; Rickardo Hyatt	Aled Richards; Sam Kirk	30 June 2023	 March 2023 This service is now business as usual. The recycling rate improved last year after the introduction of fortnightly waste collections, and reached a high of 31% but the end of year out turn was 29%. Reductions in recycling rates have been seen across North London boroughs, likely reasons due to light weighting of packaging, consumer choices, in part due to the cost of living crisis, and the impact of a very dry summer. The Reduction & Recycling Plan has been sent to GLA for approval, it contains recycling rate forecasts and a list of actions to reduce waste and increase recycling in the borough for the next three years

 Reduction in disposal costs of £246k per annum (based on current tonnage and levy charges) by 2022. The scope to increase disposal savings will increase proportionately with the levy charge; Increase in recycling rate to 31% by 2022/23. This will see Hackney move from position 8 of 13 inner London borough's recycling rates to 4th (based on current data); Reduction in emissions associated with incinerating black bag waste, contributing to achieving the 45% reduction in emissions against 2010 levels by 2030 and net zero by 2040. Using Zero Waste Scotland's Carbon Metric Publications, directing 4,400 tonnes of black bag waste to recycling/composting, shows a benefit of -661 to -610kg C02eq per tonne of material recycled/composted. This would indicate a potential benefit of around 2,910 to 2,680 tonnes C02eq 		
benefit of around 2,910 to 2,680tonnes C02eq savings.		

Risk Title	Description of Risk	Directorate	Current Risk Matrix	Risk - Latest Note
EXTERNAL and INTERNAL	Major Capital Schemes, including the Major planned maintenance programmes, may not be managed or targeted effectively to maximise use of resources available and ensure delivery according to expectations. This poses a risk to the successful completion of such schemes, incurring financial losses and dissatisfied stakeholders.	Climate, Homes and Economy	Impact	March 2023 - The pandemic and the cyber attack are no longer affecting the delivery of schemes any more-certainly not to the extent of a year ago. The main issue now relates to the delays to procurement, which means the Council cannot commission the necessary capital works.

Control Title	Control Description	Responsible Officer	Service Manager	Due Date	Control - Latest Note
NH 003a Communications and Consultation Arrangements	Communications and Consultation managed in partnership with the Council's communications teams through Heads of Services and Directors. Communications and Consultation plans are discussed and considered in partnership with Lead Members on a regular basis.	Rickardo Hyatt	All Directors	Ongoing	March 2023 –Control established and continuing.
NH 003b Programme Management and Governance	Robust programme management and governance procedures in place for major programmes which include consultation and engagement requirements. Project Sponsor to produce a communications plan for each key project and programme to ensure effective stakeholder engagement.	Rickardo Hyatt	All Directors	Ongoing	March 2023 – Control established and continuing.
NH 003c Programme Management and Governance – Capital Projects	Robust programme management and governance procedures in place for key capital projects and programmes with project sponsorship at Director/Head of Service Level. Major schemes are managed via project boards to ensure reputational issues managed and project/programme outcomes delivered to required standard, on time and within budget	Rickardo Hyatt	All Directors	Ongoing	March 2023 –Control established and continuing
NH 003d Performance Management Framework	Robust Performance management framework in place to monitor service performance. Services are managed as part of the Council's performance management framework through the Directorate Leadership Team, divisional and operational management teams and supervision. There is a regular reporting framework to highlight areas of underperformance with follow-up management action taken as required. There are also a range of Quality Assurance systems in place to ensure service standards are monitored and maintained.	Rickardo Hyatt	All Directors	Ongoing	March 2023 – Whilst the delivery of the capital programme this year (and last few years) has been adversely impacted by some recent external factors, the performance management framework is maintained to ensure quality outcomes from the investment.
NH 003e Improvements in Housing Property and Asset Management	 Improvements to project management operations in Housing Services to Deliver Asset Management Strategy good business plan and procurement strategy Move away from annual budget to medium term business planning agree service level/demand expectation manage demand/service, and re-prioritise service delivery. 	Steve Waddington	Sinead Burke	Ongoing	March 2023 - Delays in the procurement of framework contractors to undertake improvement works will impact on the condition of the stock and result in increased complaints and customer dissatisfaction. Limited investment has taken place in 2022/23 and the

					delay will also impact on the level of investment in 2023/24.
NH 003f Oversight of Housing Capital Monitoring Board	 Housing Investment Board has been established to: maintain an overview of the Asset Management Plan element of the Housing Capital Programme approved by Cabinet; make decisions on the progression of Housing Capital schemes using the Gateway process. approve Sectional Commencement Agreements (SCA) with the Council's contractors, ensure that each capital scheme has a robust communications plan linked to each Gateway point to ensure residents are consulted and engaged in capital investment in their homes, monitor delivery against the programme, and make decisions on the reprioritisation of capital resources within the capital limits approved by Cabinet as part of the annual budgeting process. The Board is responsible for ensuring that the schemes undertaken through the Housing Capital programme have a communications plan that joins up with other initiatives and projects affecting a locality so that communications with residents on estates where works are taking place are holistic. This board approves all Sectional Commencement Agreements (SCA) for issue to contractors. A checklist is presented on each project which outlines how pre-contract procedures have been completed. A full list of all SCAs (issued and in development) is now available.	Rickardo Hyatt	Steve Waddington/ Sinead Burke	Ongoing	March 2023 - This was originally called the Housing Capital Monitoring Board - and was not operating for most of 2022 but is now back up and running, and has been renamed the Housing Investment Board. Responsibilities remain the same - the ToR were reviewed and remain largely unchanged.

Risk Title	Description of Risk	Directorate	Current Risk Matrix	Risk - Latest Note
NH 004 Budget pressures / insufficient budgets to deliver our service plan EXTERNAL RISK FUTURE RISK	Due to the financial challenges facing the Council and the expectations of our residents there is a risk that the directorate is unable to deliver services within the budget available. This is especially critical where services are dependent on income streams such as, housing rents, parking income, planning application income. This then results in a budget overspend or an unacceptable call on reserves. The Coronavirus pandemic has significantly impacted income collections in the directorate with income streams reducing and services still to be delivered.	Climate, Homes and Economy	rect	January 2023 - The financial challenge for the Council and directorate continues. The current cost of living crisis is placing intense pressures on budgets. Additionally, the pandemic created impacts not just in short-term budget setting, but over years to come. The damaged income streams may not recover for some time.

				The main risk for the directorate is that this results in a greater loss to funding than anticipated which may have a severe impact on overall service delivery and strategic objectives of the directorate The HRA Rent Cap will result in a real terms reduction of income to the HRA of £13.5m which will have a significant impact on our ability to deliver services. The first year approach to managing this is to reduce the RCCO which will reduce the available spend for capital works by just under £11m	
Control Title	Control Description	Responsible Officer	Service Manager	Due Date	Control - Latest Note
NH 004a Service and Financial Planning	Service planning is linked to the Corporate Planning Process and aligned to corporate objectives and budget planning cycle - over the medium term. Senior financial managers ensure they are well informed on changes which have key financial implications.	Rickardo Hyatt	All Directors	31 Mar- 2023	January 2023 – Control established and continuing.
NH 004b Housing Revenue Account Business Plan	The Housing Revenue Account Business Plan is reviewed and maintained to accurately reflect best estimates of future income and expenditure levels. Financial planning for the Housing Revenue Account will be constantly diligent and reflect the changing circumstances of resources, day to day expenditure, investments needs and changing legislation.	Rickardo Hyatt	Deirdre Worrell	30 Sep 2023	January 2023 – Control established and continuing.
NH 004c Savings Strategy and Budget Development	Savings proposals are developed and agreed with members in order to support the delivery of the Council's budget strategy. Financial updates on the Council's medium term financial plan are considered by the Directorate Leadership Team throughout the year and the directorate budget strategy is developed to support the Council's need for savings. In addition, the directorate reviews the directorate capital plans to inform the Council's Capital Strategy.	Rickardo Hyatt	Deirdre Worrell	Ongoing	January 2023 – Control established and continuing.

NH 004d Budget Monitoring	The Directorate Leadership Team receives budget monitoring reports on a monthly basis which highlights areas of overspend, non delivery of savings plans and use of reserves. Action Plans are put in place where services are overspending budgets.	Rickardo Hyatt	Deirdre Worrell	Ongoing	January 2023 – Control established and continuing.
NH 004e Performance Monitoring and financial framework	Provision of services is subject to constant monitoring and review using the budget and performance framework to ensure that the most efficient methods of service delivery are employed. Monthly review of budgets, expenditure, income and activity data and forecasting - Identify issues, risks and opportunities and take appropriate action and inform monthly reporting to DLT.	DLT	Directors	Ongoing	January 2023 – Control established and continuing.
NH 004f Budget responsibility	Managers assigned to each budgetary service area – Budget setting facilitated, costs and expenditure controlled. Continue with Finance for Non Financial Managers Training.	Rickardo Hyatt	Deirdre Worrell	Ongoing	January 2023 – Control established and continuing.

Risk Title	Description of Risk	Directorate	Current Risk Matrix	Risk - Latest Note
NH 005 Impact of New Legislation EXTERNAL RISK FUTURE RISK	Changes in law (or legal challenges) resulting in increased capital and revenue costs beyond current financial planning. Examples of these changes in law could include the removal of local planning decision making or legal challenges against the implementation of parking zones. These would all be likely to result in financial cost pressure for the Council. The directorate may not be able to respond effectively to new legislation and updated policies, thus risking the efficiency and effectiveness of service provision. In addition, if requirements of any new legislation are not met, this could impact the Council's reputation. , there would be an adverse impact on the Council's legal and reputational standing. Further effects of new legislation could be financial, legislative (with a failure to understand the breadth of responsibility) and reputational, directly affecting the local community.	Climate, Homes and Economy	poquja di companya di companya di companya di company	January 2023 -The Housing and Planning Act 2016 and the current Environment Bill (2021) are all examples of recent legislation having a significant impact on the demands to the services of the directorate. Regarding the Housing and Planning Act (2016), the HRA debt cap has now been lifted, the forced sale of council houses removed. The lifting of the debt cap coupled with the Government rent policy up to 2025 will give – therefore having increased flexibility for investment decisions in respect of the Council's housing stock. However, there are pressures on investment in existing stock arising from changes to Building Control, fire safety, and the need to reduce carbon emissions.

				of proposed le impact on the Directorate fur needs to be m implementatio financial resou required. This	n process and the rces that may be needs to be kept under legislation is passed
Control Title	Control Description	Responsible Officer	Service Manager	Due Date	Control - Latest Note
NH 005a Impact of New Legislation	Directors and Heads of Services continue to monitor and respond to consultations regarding their service areas delivery and other innovations to ensure that they are fully aware of new and changed initiatives and can react accordingly. All managers keep up to date with external developments which may impact on their work. Careful project and programme management is undertaken to deal with any serious reforms and their implementation	Directorate Leadership Team	Directors and Heads of Service	Ongoing	January 2023 - control in place and continuing
NH 005b New Policies affecting Housing	Detailed analysis is being carried out regarding the likely impact of new policies, both internally and with other boroughs and representative organisations. Individually and with other boroughs, the Council continues to respond to policies in order to mitigate the adverse effects of these policies. Once the detailed Statutory Instruments have been published , the likely impacts of the various policies can be more accurately be assessed and work can continue on preparations to implement the measures in a way that best mitigates the impacts on the Council and residents. The Building Safety Bill (issued 20/7/20) and new energy regulations will both constitute new legislation to get to grips with. The current HRA savings plan delivers a fully resourced HRA and keeps HRA borrowing at a sustainable level now that the HRA debt cap has been removed. The HRA business plan is monitored annually as part of the budget setting process, taking into account arising cost pressures, changes in government policy and legislation, and any service changes.	Steve Waddington	Heads of Service	30 June 2022	March 2023 Control in place and continuing. The Regulator for Social Housing has published (Jan 23) their proposals for reshaping consumer standards setting out their proposed implementation plan. This is being considered by HSMT and will form a critical part of our action plan to respond to the Social Housing White Paper.

NH 005c New policies affecting public realm services	 The management team in Public Realm divisions are taking the following action to respond to changes in legislation affecting service delivery Responding to the changes in regulations arising from Brexit Risk sharing the impact with contractors Regular reviews of new legislation Detailed business case for projects based on predicted capital costs in year of construction to reflect latest requirements Up to date planning policies in place, alongside a 5 year housing supply with 20% buffer, as well as Housing Delivery Test Action Plan. Implementation of a Staff Development & Retention Strategy to enable staff resource in place to ensure performance of Planning Service continues to exceed statutory levels of plan and decision making. Ensuring that the Parking Enforcement Plan is up to date on how Parking Zones are implemented. Ensuring that the relevant legislation is adhered to. Carrying out full Equality Impact Assessments for areas where a parking zone is being introduced. Ensure that we remain abreast of any new legislation or policies introduced by Central Government. 	Aled Richards	Heads of Service	30 June 2022	January 2023 - control in place and continuing
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Risk Title	Description of Risk	Directorate	Current Risk Matrix	Risk - Latest Note
NH 006 Response to Civil Emergencies INTERNAL RISK FUTURE RISK	Risk that the Council is unable to respond effectively to civil emergencies and does not have an updated, robust and tested corporate resilience plan in the light of a major incident affecting its business. This could impact severely on service delivery throughout the organisation. For example as a result of a burst water main (or excessive rain) parts of the Borough suffer severe flooding, and the Council is unable to provide sufficient help and support to residents. Also, more broadly, an 'Act of God' or 'force majeure' event like a terrorist event could occur affecting a facility or service. There is also a risk that Business Continuity Plans across the Council's services do not accurately reflect the disaster recovery provision that	Climate, Homes and Economy	Impact	January 2023 - This risk is stable and continuing. The Council's business continuity arrangements are kept under regular review and reported to the Council's Business Continuity Management Group which meets quarterly. Also, the corporate review of Business Continuity Plans has been completed.

is available. This could result in services not being able to invoke their continuity plans effectively due to incorrect assumptions.		
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Control Title	Control Description	Responsible Officer	Service Manager	Due Date	Control - Latest Note
NH 006a Effective Plans in place	 Emergency Planning have highly sophisticated plans to deal with events of this nature, and annual exercises to ensure officers are equipped to deal with such situations. Regular communication with Thames Water to ensure any news / works are fully notified. Business Continuity Plans reviewed and updated Business Continuity Insurance (events) Corporate Business Continuity Plans (for park events to link into) Event Management Plans Emergency Actions Plans Regular engagement with emergency services 	Aled Richards	Andy Wells	30 June 2022	January 2023: Plans have been rigorously tested throughout the crises of this year and have been found to be robust and effective.
NH 006b Sufficiently Trained Loggists	Need to ensure that there are sufficient appropriate and trained persons in place who can perform the role of Gold Decision loggist during an emergency. Very few executive support officers have taken up the opportunity to be trained and act in the role, in addition those who are trained are operationally minded and not necessarily in tune with how strategic operators behave and think. From the community risk register and national risk register, we are likely to have a need to use Gold decision loggists within the next 5 years. A lack of sufficient and trained decision loggists will leave strategic decision makers exposed during an incident. Key details may not be recorded to the correct legal standard and leave the decision maker and organisation at risk.	Aled Richards	Andy Wells	Ongoing	January 2023 -The Council has decided to stand down its internal COVID Gold group Recruitment will continue to ensure trained loggists are available to support Gold.
NH 006c Corporate Resilience Group	A Corporate Resilience Group (CRG) has been established and will take overall strategic lead reporting to CLT. It is supported by the emergency planning team.	Aled Richards	Andy Wells	Ongoing	January 2023 - CRF meeting regularly and supporting the

	The CRG oversees the development of all systems and processes for Emergency Planning, Business Continuity Pandemic Planning and Resilience within Hackney Council. 1:2 This group will also ensure that appropriate links are made to other stakeholders in relation to Emergency Planning and Resilience such as NHS, LFB, MPS, EA AND VCS. The CRG is supported by the Emergency Planning service within Public Realm				response to crises facing the organisation.
NH006d Review of Business Continuity Plans	The Corporate Business Continuity Manager is supporting service managers across the Council in carrying out a review of their Business Continuity Plans. This is designed to identify critical services and their continuity requirements, and will help ensure that their plans are based on accurate expectations of the provision available. It is planned to implement a rolling 18 month schedule of review for all the council's BCPs. This will be in place following the current review of BCPs across all services, which has pretty much been completed within the last six months.	Aled Richards	James Groom	01-Dec-2022	January 2023 - The Council's business continuity arrangements are kept under regular review and reported to the Corporate Resilience Group which meets quarterly. Business Continuity Plan training programme is being finalised for rollout to Heads of Services early 2023

Risk Title	Description of Risk	Directorate	Current Risk Matrix	Risk - Latest Note
NH 007 Staff Retention and Recruitment INTERNAL RISK FUTURE RISK	Services across the directorate struggle to effectively and successfully recruit for certain positions, leading to a negative impact on service delivery. Also, with the directorate needing an increasingly agile workforce (not constrained by traditional customs and practises), it may struggle to compete with other organisations to get the best candidates. The directorate may struggle to retain good staff and experiences high attrition rate, a demotivated workforce and an increase in sickness levels	CHE	booting to the second s	January 2023 - In a competitive market for skills the Directorate has experienced difficulties recruiting to a range of roles essential to delivery of services and planned service improvements such as Quantity Surveyors and Highway Engineers and Enforcement Officers. This could seriously impact on the ability to develop and maintain effective service delivery due to difficulties with recruitment and retention. Covid had also introduced challenges with initial freezes on recruitment, but this has now finished.

Control Title	Control Description	Responsible Officer	Service Manager	Due Date	Control - Latest Note
NH 007a Recruitment and retention	 Heads of Services are continuing to work with HR / OD to carry out the following suggestd mitigations: review recruitment strategy and identify other measures which can be taken to promote Hackney Council as a great place to work in technology and attract high quality candidates review salary supplements to ensure that these are providing market competitive salaries and are also fair and transparent review career development paths within the service and also ensure that apprenticeships / graduate trainee opportunities are being used effectively to develop internal talent. 	Rickardo Hyatt	Directors	31 Mar- 2022	December 2022 – these controls are in place and continuing
NH 007b Training and Development	Directors consider workforce issues as part of business planning and HR provides a framework of processes and procedures which will support both the Directorate and its staff through a significant period of transition. Established a resilient system of identifying workforce training needs using Business Partnering arrangements (whereby each Head of Service links with the Organisational Development Team) across the Directorate	Directors	Heads of Service	30 Jun 2022	December 2022 – these controls are in place and continuing
NH 007c Staff development	Two staff development training programs in place. The Customer Service Excellence training is aimed at establishing a corporate standard in the delivery of customer service for all frontline staff within Housing Services. Being Exceptional training is aimed at all staff within Housing Services. It builds on the Being Exceptional housing values that were introduced a couple of years ago We are rolling out a number of initiatives to promote staff development and encourage staff retention. These include a job shadowing scheme which permits staff to shadow a manager; encouraging networking, greater understanding about other roles, sharing learning and experiences. We are also establishing a number of secondment opportunities within Housing Services which include elements of leadership training and qualifications.	Rickardo Hyatt	Directors	31 Mar- 2022	December 2022 – these controls are in place and continuing

Risk Title	Description of Risk	Directorate	Current Risk Matrix	Risk - Latest	Note
NH 008 Failure of ICT Infrastructure INTERNAL RISK FUTURE RISK	The directorate is reliant on the ICT infrastructure to deliver its services effectively. There is a risk that there is a mismatch between required needs and ICT capacity to deliver. If there is a failure in ICT services, a likely consequence would be serious disruption and potential service failure.	Climate, Homes and Economy	Trikelihood Impact	January 2023 - In October 2020 the Council's ICT systems suffered a serious cyberattack. This impacted directorate's key systems, Universal Housing, Planning and land charges. In the years following the attack, managers has worked closely with ICT colleagues to assist in recovery of services and alternative methods delivering services - such as more cloud based hosting, helping to minimise future risks.	
Control Title	Control Description	Responsible Officer	Service Manager	Due Date	Control - Latest Note
NH 008a Governance arrangement for ICT Projects	Robust Governance arrangements are in place to manage ICT transformation projects with ICT expertise on project and programme boards	Rickardo Hyatt	All Directors	Ongoing	January 2023 – these controls are in place and continuing.
NH 008b Partnership Approach with ICT colleagues	Service managers liaise regularly with ICT colleagues to resolve system issues and introduce service improvements.	Rickardo Hyatt	All Directors	Ongoing	January 2023 – these controls are in place and continuing.
NH 008c Support Systems	Support systems are all in place to provide advice and back up when required for all service critical systems. This includes FAQs for customer services to enable them to support customers when the ICT systems fail.	All Directors	Heads of Service	Ongoing	January 2023 – these controls are in place and continuing.
NH 008d Supplier Management	Service and Contract reviews are regularly held and documented with all major suppliers. Business Analysts/Project Managers assigned to projects from business case development onwards. Legal services engaged during the procurement process.	Directors in partnership with Rob Miller, Strategic Director Customer and Workplace	Heads of Service with ICT	Ongoing	January 2023 – these controls are in place and continuing.

NH 008e Maximising existing tools	While primary services systems are unavailable it is essential to explore alternative interim tools that can be made available to support service continuity arrangements. The Council has a number of tools it can deploy to provide this, including tools developed using the Amazon Web Services cloud platform and Google Workplace. Service Managers are working ICT colleagues to make use of these tools and re-establish services	Directors with	Heads of Service with ICT	31 Mar 2023	January 2023 We continue to use alternatives such as Google workplace as we work with ICT to progress procurement of cloud based systems to replace legacy systems.
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Risk Title	Description of Risk	Directorate	Current Risk Matrix	Risk - Latest Note
NH 010 Fire Safety <i>INTERNAL RISK</i> <i>FUTURE RISK</i>	As a result of inadequate fire safety measures or defective workmanship (on cladding installation for example), death and serious injury occur from fire in LBH managed properties. In the light of the Grenfell tragedy and the increased focus on materials / workmanship on Council properties nationally, this risk remains on the Directorate and Corporate risk register. As a result of the tragedy, extra focus and scrutiny continues to be applied to all elements of fire safety in residential rented properties in the Borough. This risk focuses solely on risks of an incident in blocks managed by the Council. However, the Council also has limited responsibilities in relation to housing associations and privately owned blocks in the borough. An incident in one of these blocks is also a risk to the Council, though obviously we have in place measures to meet the Council's responsibilities. The MHCLG is currently trying to add new burdens on LAs in relation to privately owned blocks.	Climate, Homes and Economy	Tikejiy Tikejiy Impact	March 2023 - Risk Stable

Control Title	Control Description	Responsible Officer	Service Manager	Due Date	Control - Latest Note
NH 011a Fire Risk Assessments	Ongoing review of all Fire Risk Assessments (circa 1,800) for all of our stock in order to provide reassurance to residents.	Steve Waddington	Michal Jankowski	Ongoing	March 2023 – The fire risk assessment schedule is still on track with a three year programme of fire risk assessments. We have had a backlog of FRAs due to staffing / capacity issues

	Ensure that these new Fire Risk Assessments (FRA) are undertaken by suitably qualified assessors and that the assessments they produce meet strict quality standards. All Fire Risk Assessments are published on the Council's website. This enables residents to track progress of the recommendations.				but new working arrangements have been put in place to clear the backlog and ensure we meet our timescales. All blocks identified as high or medium risk will be subject to a type 3 risk assessment. All the fire risk assessors are now on the fire risk assessors register as part of the Institute of Fire engineers and this will enable the Council to have assurance that they are suitably qualified and regularly being assessed.
NH 011c Fire Safety – high risk blocks	 Ongoing implementation of the key findings and recommendations from the new FRAs that have been/will be undertaken across all of our high rise blocks. Blocks to be assessed in priority based on a risk-based Forward Plan. Carry out additional non-FRA inspections across our high rise blocks in order to provide a visible presence across the Borough. Carry out any other ad hoc fire safety inspections that are required. A proactive approach to fire safety with a number of initiatives in places which includes: Installing new fire signage across the borough Surveying and installing new premises information boxes and ensuring relevant information is contained with the box Ensuring we have up to date plans of our blocks which highlight any fire safety equipment Resident insight project to identify our vulnerable residents and offer them support Installation of floor level indicators Fire safety contingency plans 	Steve Waddington	Michal Jankowski	Ongoing	 March 2023 Arrangements are being put in place to ensure that we can comply with the new requirement to inspect all Front Entrance fire doors on an annual basis in blocks above 11m. This will need additional staffing capacity to both inspect and undertake any identified repairs. A new FED capital contract is now in place which will see approx 2000+ front entrance doors replaced each year for the next 3 / 4 years. Housing Officers and Health and Safety Advisers carry out regular checks of our buildings to identify fire safety hazards. A programme of post inspection of all fire safety related works has been implemented in co-operation with Planned Asset Management. A new Building Safety Portal is being developed which will be part of the councils website where residents will be able to see all relevant building safety information for their block. See outline here

NH 011e Fire Safety – everyone's responsibility	 Develop and implement a communications strategy that, amongst other things, (a) communicates the need for residents to take responsibility for fire safety in their area and also that we have taken all necessary action to keep them safe from the risk of fire, (b) ensure effective communication and engagement with tenant representatives, (c) manage communications with Members so that they are engaged and up to speed with the work that we are doing but we are not distracted from the work that we are doing but we are not distracted from the work that we are doing uickly to press enquiries. (d) keep staff up to speed with developments, (e) respond quickly to press enquiries. The website is regularly updated to provide fire safety advice to residents We send out regular communication with residents to ensure they are aware of their responsibilities in relation to fire safety All sites have been accessed for accessibility and LFB are still carrying out regular inspections of blocks and providing advice. Regular briefings to members and to tenant and resident associations are provided. Regular internal bulletins on fire safety are sent out to all Housing Services teams via the google community which gives us an opportunity to share good practice. We are working collaboratively with the Housing Officers to implement a constant approach to fire safety within the blocks including joint procedures. 	Steve Waddington	Michal Jankowski / Terry Edwards	Ongoing	March 2023 - Communications strategy in place and the Resident Safety team carry out regular outreach meetings in co-operation with the Building maintenance team.
	We are working collaboratively with the Housing Officers to implement a constant approach to fire safety within the				

NH 011f LFB meetings	Develop robust arrangements for meeting regularly with the London Fire Brigade (LFB) to consider fire risk assessments and safety on our estates.	Steve Waddington	Michal Jankowski	30 June 2022	March 2023 We continue to have regular meetings with the LFB and we are working closely with LFB on ensuring we have contingency plans in all our premises information boxes and also working with them on identifying our vulnerable residents who would need help in the event of an emergency. We continue to carry out joint visits wherever possible with the LFB.
NH 011g	 Based on the lessons learnt from the fire safety response work undertaken since Grenfell, undertake a series of policy reviews and develop a set of proposal papers that will enhance the way that the Council undertakes fire safety management across the Borough. This will include: Agreement on the new corporate Fire Safety Policy and the development of a new fire strategy with Council professionals, residents and industry experts. Leaseholder Obligations/Requirements: This will cover a number of areas, including (a) ensuring that leaseholders are providing evidence that they are meeting their fire safety obligations, (b) developing a policy on how we ensure that all leaseholder front doors are 30 minute fire resistant, (c) developing a policy on allowing or requiring leaseholders to be included in communal safety works and inspections, e.g. gas safety or sprinkler or alarm installation; at their cost. Our current policy and procedures for dealing with fire risks in communal areas (e.g. storage of combustible materials, blocking of escape routes. Enhanced parking enforcement on our estates. Responding to any recommendations coming from the Grenfell enquiry. 	Steve	Michal	30 June	March 2023
Fire safety policy		Waddinton	Jankowski	2022	Risk control in place and continuing

	Fire Safety policy reviewed regularly to ensure it is still fit for purpose and the legislation is still correct.
	FRA budgets are monitored via the fire safety programme board and via the Capital monitoring board.
	Fire safety has been incorporated into the Asset Management Strategy to ensure that fire safety is at the heart of our capital works programme.
	New guidance has been issued in relation to fire risks in communal areas so we have a consistent approach within council managed blocks and TMO's
1	We continue to lobby the Government alongside other London Boroughs with respect to resourcing the additional fire safety works and related costs arising from the Hackitt and the Grenfell review reports.
i	Working party in place across Neighbourhood and Housing and Regeneration to ensure implementation of the new building safety regulations is managed in a timely and efficient manner.

Risk Title	Description of Risk	Directorate	Current Risk Matrix	Risk - Latest Note
Contract Procurement and Management INTERNAL RISK CURRENT RISK	As a result of Contract Management not being carried out properly or with regard to agreed parameters, revenue is lost or charges are levied which are not justified, leading to a poor level of resident's satisfaction (and general negative reputational impacts), unjustified cost and time overruns. Poor procurement decisions could result in non-viable contracts being awarded to non-viable contractors.	Climate, Homes and Economy	Impact	March 2023 – Risk continues in light of the delay to the Housing Planned Maintenance contracts. The COVID-19 pandemic and now the cost of living crisis also increased the likelihood of problems for suppliers and contractors who may be dependent on financial variables outside the control of the Council.

place Also, regular liaison meetings with contractors. Manager Solution NH 012b Tender Stage process followed Robust tender process in line with EU procurement law and council standing orders. Robust tender process in line with EU procurement law and council standing orders. Rotimi Ajilore Each Contract Manager Ongoing Internal procedures reinforced via regular Planned Asset management board, and current recruitment to additional Rotimi Ajilore Each Contract Manager Ongoing			Officer	Manager	Due Date	Control - Latest Note
NH 012b Tender Stage process followedcouncil standing orders.Rotimi AjiloreEach Contract ManagerOngoingInternal procedures reinforced via regular Planned Asset Management/Procurement meetings, establishment of contract management board, and current recruitment to additionalRotimi AjiloreEach Contract ManagerOngoing			Sinead Burke		Ongoing	March 2023 – these controls are in place and continuing and KPIs are regularly reviewed along with monitoring of spend pattern / profile. The Council is onboarding new contractors and starting to take over more direct control of KPI management than was provided for in previous contracts.
followed Internal procedures reinforced via regular Planned Asset Manager Manager Manager management/Procurement meetings, establishment of contract management board, and current recruitment to additional Manager		council standing orders.			Ongoing	March 2023 – Resourcing for this is currently not in place, with a decision being awaited. Once in place, the work will be able to properly progress.
nousing procurement resource.		Management/Procurement meetings, establishment of contract	Rotimi Ajilore			
Restructure of the Asset Management Team is based around the new contracts and clarity of responsibility for the contract managers in line with the contract manual.Sinead BurkeSteve WaddingtonSinead Burke		the new contracts and clarity of responsibility for the contract managers in line with the contract manual		Sinead Burke		
NH 012c Contract Monitoring and Fraud PreventionKey performance indicators are in place and used to assess the performance of the contracts. Where these show poor performance, corrective action is taken in line with contract procedures; recent examples include reallocation of work away from poorly performing contractors or raising Early Warning Notices.Contract ManagersContract ManagersOngoing	NH 012c Contract Monitoring and	performance of the contracts. Where these show poor performance, corrective action is taken in line with contract procedures; recent examples include reallocation of work away from poorly performing contractors or raising Early Warning Notices.	Sinead Burke	Managers Ongoing		March 2023 – these controls are in place and continuing.
team has been established with Leasehold Services to ensure final accounts are prepared in line with leasehold recharge requirements as well as contract procedures. Governance arrangements have been established in Building Sinead Burke		team has been established with Leasehold Services to ensure final accounts are prepared in line with leasehold recharge requirements as well as contract procedures.	Sinead Burke			
Maintenance services to manage the reactive repairs and supply contracts. Regular contract audit.		Maintenance services to manage the reactive repairs and supply contracts.				

		Steve Waddington Michael Sheffield	Fraud Investigation Officers		
NH 012d Review of form of Contract	The Contract options are being reconsidered to ensure that the contract form is fit for Hackney's purpose.	Steve Waddington/ Rotimi Ajilore	Sinead Burke	Ongoing	March 2023 – There has been a lot of review of the contract forms, work is ongoing to procure the new framework and lift contract, but there are significant delays.
NH 012e Detailed Council guidance in place for Procurement, Partnership and overall Contract Management	There is detailed supporting guidance available for all elements of the procurement process, including detailed Risk Assessment tools and specialised Partnership guidance.	Rotimi Ajilore	Contract Managers	Ongoing	March 2023 – these controls are in place and continuing.
NH 012f Establishment of Housing Capital Monitoring Board	 The Group Director Neighbourhoods and Housing (now Group Director Climate, Homes and Economy) established a Housing Investment Board to: maintain an overview of the Asset Management Plan element of the Housing Capital Programme approved by Cabinet; make decisions on the progression of Housing Capital schemes using the Gateway process. approve Sectional Commencement Agreements (SCA) with the Council's contractors, ensure that each capital scheme has a robust communications plan linked to each Gateway point to ensure residents are consulted and engaged in capital investment in their homes, monitor delivery against the programme, and make decisions on the reprioritisation of capital resources within the capital limits approved by Cabinet as part of the annual budgeting process. 	Rickardo Hyatt/Deirdre Worrell	Sinead Burke	Ongoing	March 2023 – This was originally called the Housing Capital Monitoring Board - and was not operating for most of 2022 but is now back up and running, and has been renamed the Housing Investment Board. Responsibilities remain the same - the ToR were reviewed and remain largely unchanged.

	communications plan that joins up with other initiatives and projects affecting a locality so that communications with residents on estates where works are taking place are holistic. This board approves all Sectional Commencement Agreements (SCA) for issue to contractors. A checklist is presented on each project which outlines how pre-contract procedures have been completed. A full list of all SCAs (issued and in development) is now available.				
NH 012g - Asset Management Strategy	A new asset management strategy went to March Cabinet for approval, and was fully ratified at the meeting on March 25 th 2019. This sets out the decision making framework for all capital projects and will ensure that a consistent rationale is in place for all capital expenditure. It identifies an action plan of supporting processes to be developed to implement the strategy (e.g. procurement strategy, staff resources, IT systems) and timeframes for identifying these.	Rickardo Hyatt/Deirdre Worrell	Sinead Burke	31-Dec-2 023	March 2023 - The AMS sets out the long-term objectives for investing in Hackney homes to ensure that the Council builds on recent successes, demonstrates continuous improvement and achieves the ambition of becoming the leading social housing provider. As a result of the pandemic and the delays in replacing the capital framework contracts there has been limited capital investment over the last 2 years. We are undertaking a sample stock condition to understand the impact of this which may result in a refresh of the 7 year programme.

Risk Title	Description of Risk	Directorate	Current Risk Matrix	Risk - Latest Note
NH 013 Council property repairs INTERNAL RISK CURRENT RISK	leaseholders in effectively reporting their problems,	Climate, Homes and Economy	Like	March 2023 - Significant steps have been made to reduce the responsive repairs backlog, with all the 7088 repairs that were overdue in Dec 2021 now completed. We do have some newly

The risk remains not meeting the expectation of tenants / leaseholders and not providing the service which residents feel they are entitled to.	arising backlog of repairs, but this is in the main all within one month of the expected date.
	The approach to managing Legal Disrepair works is still a concern and whilst some activities are having a positive impact, we are not seeing the overall improvements expected within the system which will mean works get addressed as quickly as possible.
	This risk really intensified and was escalated during the COVID crisis. At this time, Council workers have had limited access to residents' homes, and this resulted in numerous instances of long waits for fixes, and occasionally the repairs not being up to expected standards. There were also been incidents (as reported in the media), where tenants had been living in completely unsatisfactory conditions with properties in serious states of disrepair, and this is continuing to be investigated along with TMOs and questions relating to Adult Safeguarding. The Pandemic has created a backlog of around 7000 repairs which was urgently tackled.

Control Title	Control Description	Responsible Officer	Service Manager	Due Date	Control - Latest Note
NH 0013a Housing Repairs Improvement Board	 The establishment of the Housing Repairs Improvement Board to oversee the reduction of the backlog of outstanding repairs and improvement of the repairs service experienced by tenants and leaseholders from the point of contact with the Council to the completion of the repair. The Board will To ensure culture change and accountability within the service to provide high quality services that meets residents expectations To receive regular progress reports on outstanding responsive repairs cases that are overdue and review corrective action where necessary To approve the tenants service plan that sets out how the customer journey will be improved To receive progress reports on the performance of the customer contact centre (housing) To review customer complaints in connection with the repairs service 	Rickardo Hyatt	Steve Waddington	June 2023	March 2023 Improvement board is still in place and chaired by the Strategic Director.

	 To identify appropriate measures to be taken in the event of failure to deliver against key actions and targets Establish a task and finish group to review the councils approach to dealing with damp, mould and leaks To receive key performance information for repairs from the TMO's 				
NH 0013b Targeted Funding	An extra £1million is being injected into Hackney Council's repairs service, following a backlog of around 7,000 repairs due to the coronavirus pandemic. Having only been able to provide emergency repairs across council properties during the Covid crisis, the relevant teams are committing to improve this service, with the support and guidance of the Cabinet Member for Housing Service and other Directors. The Council is also recruiting more than 30 extra staff to ensure leaks, electrical problems and other housing issues are fixed more quickly.		Steve Waddington	June 2023	March 2023 The backlog built up as a result of the pandemic and cyber attack has now been cleared. Additional trade operatives have been recruited, but the construction market is challenging at the moment and we are not seeing the level of quality candidates as we would have hoped. 26 additional operatives were approved and 14 are in place. Additional resources have been put into the repairs contact centre which alongside improvements in working practices has seen improvements in performance. Figures for Feb 23 so a reduction in calls of 2.252 calls compared to Feb 22. Performance over the same period has also improved with general repairs enquiries being answered on average in 11m 42 sec compared to 32m 27 sec in Feb 22. The maximum wait time (including call backs) has also improved to 2hr 39 minutes from 5hr29m.
NH013c Improvement Action Plan	An Improvement Action plan has been put in place with a performance tracker which will be monitored by the Repairs Improvement Board. As part of this we will publicly report against this action plan to enable residents to hold the Council to account	Rickardo Hyatt	Steve Waddington	June 2023	Mach 2023 ongoing A dashboard for RLG is being developed which will include the indicators that residents feel are important to them. It is proposed to order this information in line with the proposed new consumer

with KPIs and objectives against it. Performance Indicators		standards published by the RSH in Jan
will be published		2023.